

Oregon Voluntary Organizations Active in Disaster

cooperation / communication / coordination / collaboration

Oregon VOAD Meeting – Nov 18, 2014

Present: Jim Frisbee (United Methodist Church); Wendy Colvin (Mennonite Disaster Service), Sam Pellecer (Adventist Community Service Disaster Relief), Robert Warlock (Church of Scientology), Joseph Murry, Curtis Peetz (Red Cross), Stan Thomas (DHS/OHA), Kim Pettina (The Salvation Army), Dean Alby (Oregon Food Bank), Les Miller (USACE, Portland District), Dick Robb, Emmy Collins, Tom Hogan (Clackamas County COAD), Steve Sirkin Hogan (Clackamas County COAD), Terri Poet (Emergency Operations Manager Clackamas County), Steve Courtney (President ORVOAD, Episcopal Diocese of Oregon), On Phone: Jeremy Leary, JoAnn Oram (FEMA Region 10), Alice Busch (DCHS), Scott Reiter (Clatsop County United Way)

1:05 PM Call-to-Order and housekeeping – Steve Courtney, ORVOAD President

Steve requested a motion to set aside the agenda in the bylaws and used moved by Tom Hogan, Ilene Collins. Motion passed.

The body agreed to allow that the meeting be recorded, without objections.

Welcome and Short Exercise – Terri Poet

Terri shared that the local COAD is restructuring and will be focusing on sheltering. She shared a scenario that was the basis for short exercise. *Evacuating 42 homes in Spring Meadows from flood water. Local church setting up for 125 people. What services will the residents need?*

Steve read the mission statement for ORVOAD.

Minutes from May 20, July 15 and Sept 16, 2014 – Charlene Larson, ORVOAD Secretary

May 20th minutes moved Dick Robb, seconded by Tom Hogan to approve, no changes, and were *approved*.

July 15th minutes moved Tom Hogan, seconded by Dick Robb to approve, no changes, and were *approved*.

September 16th minutes moved Eileen Collins moved, Tom Hogan seconded to approve, no changes, and were *approved*.

Treasurer's Report – Sam Pellecer, ORVOAD Treasurer

The final balance is \$ 8,719.50. Moved Dean Alby, Seconded Robert Warlock to approve. The motion was approved.

Draft Bylaws (discussion and approval) – Steve Courtney

Kim Pettina took over the gavel at Steve's request. Steve described the history of the committee. There were five exchanges of materials. Several individuals reviewed them further, including an attorney. There was also a six-hour Executive Board meeting reviewing the bylaws. A separate Policy and Procedures manual was developed from material that originally was going to be in the bylaws. In the past the President was not a member of the Executive Board. Steve discussed a variety of other elements that were considered. Three individuals will represent ORVOAD at an EOC to allow for a rotation. Should the President step down the Past President would step up.

Motion to accept the Revision Changes and Updates to The Existing Bylaws. Moved by Steve Courtney, Charlene Larson seconded. *{NOTE: this was later tabled to the next meeting}*

Moved to move page 11, Section G, 3 to section B under Vice Chair as number 4. Tom Hogan, Charlene Larson seconded. Dean requested a hand vote on the amendment. ***The motion passed.***

Motion is to take out the word "Immediate" throughout the document. Charlene Larson moved on behalf of Scott Ritter, Dean Alby seconded. ***The motion passed.***
The gavel was turned the gavel over to Jim Frisbee. Jim asked everyone in the room has a voice, he will consider everyone has a vote unless they the individual indicates they are not a voting members.

Clarification was asked on p. 9 Section C, 2, b. It is the sense of the discussion that any nomination that is defeated will go back to the nominating committee for a new recommendation that would be voted on at a general meeting.

Steve Courtney moved and Dean Alby seconded: **That on p. 3 Section B, wherever the words Partner or Associate appear they will be replaced by the word Affiliate and on p. 4 Section C wherever the word Affiliate appears it will be replaced by the word Partner.** ***The motion passed.***

Move that the bylaws be approved provisionally for correction to make final approval at the next business meeting. Moved Dick, dies for lack of a second.

Alice asked was it the intention that private sector entities have voting rights. Steve said they have a vote because of their potential to step up to the plate in a disaster.

There was discussion clarifying the options that could be employed at this time. Steve expressed the issue of having time to move forward with elements of the new bylaws.

Moved to table the proposed bylaws until the next regular session of ORVOAD in January, with the changes that have been adopted today, to address any inconsistencies in the document. Dean Alby moved, Tom Hogan seconded. Cute comment: “And we are buying Steve Courtney a Christmas present.” *The motion passed.* We will operate under current bylaws until, or if, this is approved.

Denise Everhart has offered to do a webinar to discuss inconsistencies.

Nominating Committee – Steve Courtney

This will be discussed at a later time.

Inclement Weather /Warming Centers – Red Cross/211Info

Curtis thanked Steve sending information out. During these seven nights of operation the Cascades Region provided 999 overnight stays to people and 50 overnight stays to pets. To provide this service, 94 volunteers provided 1,152 hours of service. If any time locals need technical assistance to support warming center Red Cross would be willing to help. However the Portland situation is unique, there is a contract with Red Cross to operate their center, which does not apply in other areas of the state.

Organization Capabilities and Resources Survey – Robert Warlock/Steve Courtney

The survey has been created and is in a Google format. At this point eight members have completed the survey. There was a discussion on elements of the survey and how it is organized most effectively. There is a need to understand what a working VOAD does in support in disasters, which will involve time for discussion around future meetings. Alice complemented Curtis on his efforts.

Short Exercise – Terri Poet

Oregon State VAL Report – Joseph Murray

On October 21st he participated in a RISK steering committee. It’s a FEMA response and recovery. He has been involved in a recovery planning operation for the state of Oregon organized around seven recovery support functions. Health and Human services were split into separate functions. The deadline is the end of the calendar year. Recently had conference call on November 12th and there will be another one in early December. There was a winter storm exercise on the 6th of November. Email Joseph if you want to be involved “Oregon Recovery Plan.” Steve has participated in most of these events. Also participated in conference call NASEDAVC, emergency donations and volunteer coordinators. For the past ten year there has been a software program for managing donations paid for by FEMA. FEMA withdrew funding. About four months ago A Matrix

would withdraw software if someone would not pay for it. That's an ongoing situation that Joseph will update us on when the situation is worked out. The state is working on an update of the State Emergency Operations Plan. It was last done in 2010. The Cascadia Play Book has moved from a 15 to 18 ESF. Joseph chose not to work in 17, animal welfare. The decision was made that the state agencies would get together first and there would be additional meetings where other partners would be invited.

ORVOAD Activation Process Overview – Steve Courtney

Steve provided an overview and highlighted elements we should be working on they include emails and conference calls to prepare us for an efficient initial response.

Potential Shelters Needed – Steve Courtney

Local COADs and Local VOADs Reports – COAD/VOAD Leaders

Terri returned to the exercise that we initiated in the beginning. She then asked which of the groups provide each of the various needs. Clackamas COAD will focus on sheltering.

Committee Reports:

Strategic Planning Committee – Steve Courtney Long Term Recovery Committee – Sam Pellecer Working in Linn County. Almost finished. Have spent \$1145.40 and had \$966.42 in donations. They will be refunding ORVOAD for money that had been provided up front. Piping is next to be completed. In Marion County they have to take care of a basement. At this point it is being tabled. They need OSHA approval. There is a project in Rowena that needs close to \$10,000. The side needs \$2,000 worth of repairs. There is an issue of windows. The individual is living in a bedroom because there is no heat in the house.

Annual Conference – Tom Hogan

Tom shared a hand out for a conference. It would be a one-day event which could potentially be developing into an annual event. Potential dates are in Fall 2015 or Spring 2016. It would include a report by ORVOAD organizations and something more in depth with a keynoter. Long-term recovery is one that they are considering. They need planning and to develop a budget. We need to be in contact with the Oregon Emergency Management Association to include ORVOAD in a future conference.

ORVOAD Presentation Project – Tom Hogan

Kim, Brent, Sam, Steve and Tom are the committee to develop a power point and video describing ORVOAD. They have approval from the Idaho ORVOAD to use their video.

Alice will mail her state presentation to the Medical Reserve Corps to the committee. Scott has about three presentations he used to give he will forward as well.

New or Additional Business or Matters President's Report – Steve Courtney

Next Meeting will be in Washington County: January 20, 2015 Hillsboro, OR;

March 17th in Eugene, Lane County; May 19th in Salem at EEC, Marion County

A video from Napa County discussing their mistakes around the earthquake

Meeting adjourned at 4:20 p.m.