

# July 2018 General Membership Meeting

Tuesday, July 17 13:00pm

**In attendance:** Michelle Hamrick (Red Cross), Tim Lambert (Operation BBQ), Robert Worlock (Scientology Disaster response), Dan Moseler (Oregon/Idaho Conference of Methodist Church), Les Miller (Squareknot Preparedness Education & Coaching LLC), Joseph Murray (Office of Emergency Management), Justin Ross (Multnomah County Emergency Management), Brent Carlson (Brethren) John Legler (Portland NET), Wendy and John Colvin (MDS), Tom Hogan (Clackamas COAD) and Susan Romanski and Tesia Eisenberg (Mercy Corps),

On the phone: Karen Layng (OEM), Mike Johnson (LDS charities), Charlene Larson (LDR), Mike Reidy (FEMA Val)

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## 1. Welcome & Introductions

Tim Lambert welcomed the group and summarized the current executive team of ORVOAD. The president and secretary position are still open. An email was sent out by the executive committee that appointed Michelle Hamrick as interim president.

Tim commented on the use of Webex as a potential tool for the meetings, as it would automatically record everything in the room. He suggested that we try to use a room like Mercy Corps as a usual place for our meetings so it would make the recordings easier. There was also a suggestion to do a roll call rather than use sign in sheets.

## 2. Minutes

Tim offered the May 2018 draft minutes for consideration. Karen had one edit Ryan's last name. They were accepted as revised.

Tim then presented the June 2018 draft minutes of the executive team. Michelle moved to accept June 28<sup>th</sup> minutes. Second by John Colvin. Wendy mentioned that executive board minutes are normally addressed by the executive board at their next meeting.

## 3. Treasurer's Report

Wendy shared the ORVOAD financials as of 16 July, 2018. The ending balance is \$9,036.01 and there is a .20 discrepancy. This was also accepted as presented (Wendy noted some error with a date on the report). Robert made a motion to approve, John seconded.

## 4. Open Officer Position nomination

Interim president Michelle Hamrick has agreed to run for President. John C approved, Dan seconded. Michelle was voted in as president.

Open positions: Vice President Rural and Secretary.

## **5. Karen Layng - State Voluntary Agency Liaison**

Karen mentioned that OEM is going through changes and it is important for everyone to understand how ORVOAD channels a request. The county and state need to know how to access ORVOAD. Karen shared a proposed resource request flow chart. She talked about some lack of confidence in local EMs of the capability of ORVOAD to respond. There were several suggestions about creating an interactive database of resources.

It was brought up that the telephone number for ORVOAD has not been transferred to other members of the executive committee so this needs to be done. There was also the question around what the thresholds are for activating ORVOAD.

Les asked about the relationship between ORVOAD and existing local COADs/VOADs. Mike asked if there is anything in the ORVOAD Bylaws to recognize local COADs/VOADs. Les would like each local EM to indicate who the lead VOAD is for their jurisdiction. Joseph mentioned that OEM developed a dataset back in 2012 and handed off to Scott Reuter. OEM thought ORVOAD would maintain the data moving forward. At the time, there were only functioning COADs. Charlene mentioned that there is a lot of information in the weekly updates to recreate the information. Michelle pointed out that each ARC is already interacting with any active COAD and could provide this information.

The question was posed around how ORVOAD could support COADs. Some pertinent information was found in the Bylaws around them as partner members and ORVOAD support.

It was noted that ORVOAD should understand the minimum and maximum number of people that can be supported by members. Need honesty from VOAD partners about the actual resources they can provide at any given time. Ex: Have 500 volunteers, but can deploy 30 at any time.

Summary of needs: Need ESF database of VOAD members. Need to know resource thresholds, need some type of standard operating procedures, who's in charge of resource management/accountability, etc

## **6. Work Group Discussion/Strategic Revisioning**

Michelle wants to create a workgroup to develop a solid vision of where ORVOAD wants to go. This group would work on a visioning process that will include an outside facilitator. Jim White, ED of the Non Profit Association of Oregon (NAO) is trying to support through funding from Ford Foundation. John mentioned that the going rate for facilitation is about \$180/hour. Charlene said that does community work for the Ford (Family) Foundation. Charlene thought that she could act as a go-between with the Ford Foundation.

Mike Johnson asked why we call this a "work group." Tim said that our Bylaws use the terms committee and work group interchangeably. However, it was noted that (Standing) Committees are more continuous and a working group/ad hoc committee may work on a project that is usually 6 – 12 months.

Mike Reidy talked about the visioning work done a few years ago with Mt. West VOAD; POC is Aaron Titus. Support from Keith Adams with the NJ VOAD was also mentioned as potential support.

Michelle asked who would be interested in serving on the work group. Susan, Les, Tim, Charlene, Mike Johnson, and John Legler all offered.

## **7. Updates from our members and partners**

Reports were given from around the room. The Clackamas County COAD is regrouping.

Tim said that Operation BBQ is supporting a large wounded warrior event and has a trailer from which they can feed 50,000 people per day, which includes a generator which could power a village if needed.

ARC is already responding to wildfire response requests (shelters and meals).

Wendy and John talked about their long-term recovery trailer, which has the tools needed for a crew of six to rebuild a house. It is housed in Canby. It can be deployed about 450 miles in a single day, so good for the Pacific Northwest.

John mentioned that another large NET cohort was trained in the Spring and that the first high school CERT is being trained. Les praised the work being done by NET and other local COADs.

Dan talked about the flood this Spring in North Central Washington State, where UMCOR is currently working. UMCOR is also working fire relief in Northern California. They have two shower trailers available. Those are staged in the Tri-Cities, but available to the Northwest.

Karen stressed that in addition to the flow chart and conversation earlier, she wanted to ensure that ORVOAD phone and process will work this fire season.

Susan discussed the mass care report being developed for the Oregon Legislature and the need for input. She urged members to contact her if they want to input and they haven't received the report. She noted that another OSSPAC committee is working on earthquake insurance issues. She talked about the partnership MC has been developing with Team Rubicon. Mercy Corps mostly does International work and Team Rubicon mostly national. She also noted that she and Justin will present to REMTEC in September about the NVOAD conference. Mercy Corps and Multnomah County are also doing a training of trainers for community leaders whose primary language is not English.

Mike Johnson talked about the Linn-Benton COAD and Sarah Bates departure from the county position that helped lead it.

Charlene gave a report for LDR. She talked about upcoming presentations and community events she has on the calendar. She talked about the work she is doing with Clatsop County EM. She thanked Susan for a recent presentation to the Hispanic Community in Clatsop County.

Mike Reidy thanked Michelle and Tim for stepping-up; said he is feeling positive about ORVOAD moving forward. In response to a question from Les, Michael provided information on other staff members who can provide preparedness information in support of September preparedness month. Karen noted that the OEM PIOs are working toward Preparedness Month and the Great Oregon Shakeout.

## **8. Adjourn**

Michelle ended the meeting at 3:00 p.m. sharp.