



COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

ORVOAD General Meeting

Tuesday | 16 July 2019 | 13:00

In attendance: John Klosterman (Oregon Food Bank), Sage Limpp (All Hands and Hearts), Gene Moss (SCN - Jewish Federation Greater Portland), Steve Sirkin (Jewish Federation Greater Portland), John Colvin (MDS), Wendy Colvin (MDS), Susan Romanski (Mercy Corps), Dave Hillison (Southern Baptist), Charlene Larsen (Lutheran Community Services Northwest), Mike Johnson (LDS Church Charity), Jen Beidler (Team Rubicon), Janice Yaden, Larry Johnson (United Methodist), Robert Worlock (Church of Scientology), Jamie Poole (Clackamas Disaster Management), Justin Ross (Multnomah Emergency Management), Carie Bauer (Oregon Volunteers), Nancy Bush (Clackamas County Disaster Management), Alita Ostapkovich, Michelle Hamrick (Red Cross), Alexis Fleming (Mercy Corps)

On the phone: Geoffrey Hickox (CNCS), Joseph Murray (State Office of EM), Mike Reidy (USDA), Melissa Swenson (CEDR Digital Corps), Mike Matthews, Grace Chikoto-Schultz (PSU)

1. Welcome & Introductions

Michelle Hamrick introduces the meeting. Michelle and Susan welcome all, mention the committee breakout work to do, mention that John Klosterman of the Food Bank will give the member overview. The new ORVOAD email for the Leadership Board is orvoadleadership@gmail.com. The minutes from May were approved. Michelle reminds those in attendance to fill out the Data Collection survey if they have not done so. Wendy Colvin gives the treasurer's report and hands out the budget and spending from the past year. Dues have previously been used to send representatives to NVOAD conference and other regional VOAD conferences. Treasurer's report will be put into the ORVOAD archives.

2. Introduction to the committee work

Full members should be on at least one committee and partner members and affiliate members can be on committees, but do not have to be.

3. Member Profile - Oregon Food Bank - John Klosterman

3 sections of Oregon Food Bank Disaster Readiness

I. Facility Hardening

Generator (500 kW generator) - They do a 25-minute run on Monday mornings to ensure it is running and diagnostics are done. It can also fuel vehicles if needed. The funding came completely from donors.

There is a seismic shut off gas valve in case of a large earthquake.

General risk management and fire risk management.

Future areas of facility hardening - bracing the sprinkler system, which is already at code. A portable kit for other locations with a server, gear, barcode guns, and printer, in order to manage warehouse and inventory without needing paper spreadsheets. Also expanding coast facilities capacity, because they need 3-5x it's baseline during need (15K needed for this).

II. Building Relationships

It's a goal for Klosterman to know people by name at the agencies they have relationships with. Some include DHS and ESF 6 & 11, who know Oregon Food Bank can be relied on for them to work through. Along with American Red Cross for working with people in shelters and ensuring that Oregon Food Bank is the go-to NGO for mass feeding. Feeding America is another strong relationship (linkage to the food industry). They can turn around a truck full of food in 24 hours for Feeding America.

ORVOAD work and coordination calls with food banks. They connect county food banks with regional food banks and county emergency management. Oregon Food Bank also sends resources if they need it and if a declaration occurs. Support in food, emergency support functions (communications, making the connection to DHS, deploy people), water, equipment, and warehouse support.

III. Deploying people to national needs, such as hurricanes (staff deployments).

4. Committee Discussion - Objectives, members, and kick-off orientation

A repeat of vision and mission from the Action Plan from last summer

The membership committee will be trying to get people involved, the communications committee will figure out how best to engage members, research and explore effective communications.

Susan says that there will be committee updates at each general meeting.

---- Break Out for Committee Work ----

Membership & Nominating Committee

Bylaws, policies, and procedures committee

- Simplify current bylaws

- Make it more generic and open-ended

- Move policies out of bylaws

- Establish the scope – what should be, shouldn't be

- To be determined when they meet – it is basically only John

Communications

Meet next week

Then meet on opposing months from the general meeting

Make survey for members and COADs to see what information and communication they need

Which sites and social media platforms are used and their audiences

COAD Development

Changed the indicators

First – survey development for COADs- including emergency management

Toolkit and process for COADs to follow

Decide on metrics after the survey and inviting COADs to the meeting

Assess the survey over next year

The distribution list for COADs so they can communicate with each other

Making a shared drive for those groups

Long Term Recovery

Making sure there are collaboration and relationship building

Linkages to COAD Development side of things

What declarations are in effect and not

Meet – TBD

What training exists?

Identifying partners and labor and materials – sources for this? Donations

Team Rubicon to join + Vanessa from MC

The meeting wrapped with a call for a nomination to Secretary or “knowledge manager” the position responsible for member lists, communicating and having minutes taken and distributed. The actual job of taking the minutes will rotate around amongst willing members.