

ORVOAD Special Meeting – 12.5.2018 at Multnomah County

In attendance: Michelle Hamrick (Red Cross), Robert Worlock (Scientology Disaster Response), Les Miller (Squareknot Preparedness Education & Coaching LLC), Justin Ross (Multnomah County Emergency Management), Kate Castenson (Mercy Corps), Susan Romanski (Mercy Corps), John Legler (Portland NET), Debbie Benjamin (Team Rubicon), Anna Feigum (OR Dept. Human Services), Jamie Poole (Clackamas County Emergency Management), Dan Moseler (Oregon/Idaho Conference of Methodist Church), Mike Johnson (Mormon Disaster Services), Ryan Schulze (OR Dept. Human Services), Christian Burgess (National Disaster Distress Helpline), Joseph Murray (OEM), Karen Layng (OEM), Shari Young (Lions), Steve Sirkin (Jewish Federation), Ravyn Stanfield (Acupuncturists Without Borders)

Oregon Re-visioning Process

- Goal of process was to strengthen mission of ORVOAD and agree on a way forward, and provide an opportunity to bring in new members. The process was a very bottom-up approach and involved looking at model of other state VOADs as well as national VOAD. The new mission and committee process for ORVOAD will be conducive for people to participate in areas that interest them. It was appreciated that the revisioning process reorients ORVOAD's focus towards communities within Oregon. There is new energy within ORVOAD.

Mission statement and core principles and values

- Michelle opened the floor for comments on the mission statement. Les – this is more focused on Oregon communities, which is positive.
- Core principles and values: The 4Cs now reflect our interpretation of what NVOAD 4Cs mean. But, this is at a high level so that a lot can fit into this. Later, ORVOAD will provide examples of how the 4Cs can be achieved within Oregon.

Committees

- High priority needs reflect what was discussed over the last year of meetings. These are targeted for completion within the next 6 months: 1) matrix development (State has asked ORVOAD to do this); 2) response plan (catastrophic event and regional response); 3) bylaws revision (look at priorities and new mission statement and see if we need to revise our bylaws)
- The high priority needs would be covered by ad hoc committees, with exception of bylaws revision, which would go under the bylaws, policies & procedures standing committee
- Ad-hoc committees
 - Matrix development / updates
 - Response
 - Communications – membership lists / mailing lists [note this would also include updating the website, social meeting platforms]
 - COAD Development

We discussed how to be a strong ORVOAD, we need every organization to eventually be able to contribute to at least one of the committees (standing or ad-hoc). Also

discussed the possibility of having each member organization have an alternate who can attend the meeting and provide a status update.

- Bylaws
 - Suggestion to look at the matrix development before bylaws revision. Note that we are not sure that the bylaws will be revised.
 - Last year, there was a push to revise the bylaws because they were too hierarchical. This weakness still remains, takes away from the collaborative nature of ORVOAD.
- Request from Michelle to look at the high priority needs and identify an area where we can assist. In January, each organization should be ready to discuss where we want to fit and some initial goals (e.g. Mercy Corps could bring 5 new members within the next 6 months), so that we can assemble committees. Email Michelle with questions.
- Request from Michelle for organizations to start to think about how they would input into Matrix Development. Karen will send the template for what kind of information the state needs. This will include the current response capacities as well for what we can respond to within OR. The format for this could be a private Google sheet just shared within ORVOAD, so that each agency could edit their section directly.
 - We discussed the following potential data points for inclusion in the matrix: lead time/where your volunteers are based; how VOAD can assist in scale-up process; inside jurisdiction / outside jurisdiction [this is important because it could help identify a place for where COAD could be helpful]; whether the organization works nationally; what type of programming or activities engaged in before, during, or after emergencies
 - Lions (Sheri) has been thinking about how to prepare their responders. Suggestion that each organization provide ORVOAD with a sense of which jurisdictions they operate in.
 - Karen is talking about drafting a scenario to illustrate potential needs. Separate call to be scheduled with Michelle, Susan, Karen to discuss this.
- *We do not need to fill all the standing committees right now – want to focus on the most urgent things first.
- Voted on the Mission Statement and Core Principles and Values – all eligible voting members in favor.
- Next meeting – can start reaching out to new organizations to invite them to the next meeting, which will be held at the state EOC in Salem on Tuesday, Jan. 15th from 1-3pm.